

# MHSR Quarterly Workplace Injury Report

Pursuant to Clause 155 of the Mine Health and Safety Regulation 2007

The operator of a mine must, as soon as practicable, but in any case within 30 days after the end of each quarter ending 31 March, 30 June, 30 September and 31 December, report the information required by this clause to the Chief Inspector in the Gazetted form and manner.

**Name of Mine Operator:** \_\_\_\_\_

**Quarter ending:** Mar Jun  
(please circle) Sep Dec **Year: 20** \_\_\_\_

**Declaration (mandatory):**  No work was carried out during the quarter at any mines of this mine operator other than those listed below or in attached additional copies of this form.

Name of Mine <i>(Operators of two or more mines may omit from this form any mine at which NO work was carried out during this quarter.)</i>	Workforce			Injuries					
	Type of worker	Total Hours Worked	Total number of workers	Total number of new injuries (sum of new lost time, restricted duty and medical treatment injuries)	Number of new lost time injuries	Number of days lost from work	Number of new restricted duty injures (not already counted as lost time)	Number of days on restricted duties	Number of new medical treatment injuries (not already counted as lost time or restricted duties)
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	
	Employee					days		days	
	Contractor					days		days	

**Details of person completing and submitting this form on behalf of the mine operator**

<b>Name:</b>	<b>Employer:</b>	<b>Position:</b>
<b>Daytime telephone:</b>	<b>Signature:</b>	<b>Date:</b>

## Form MEX-WIR – Workplace Injury Report

Mine Health and Safety Regulation 2007 Clause 155

### For the purpose of this form:

**Name of Mine** means the name of the mine, quarry or EL as previously supplied (or attached herewith if not previously supplied) on a GNM-001 Nomination of Operator form. Operators of Opal Claims that were not worked in the quarter are exempted from submitting this report. A report is required for every other mine, indicating zero hours worked if the mine was inactive. Operators of a single mine are to list that mine. Operators of two or more mines may omit any of their mines that were not worked in the quarter.

**Total hours worked** means the total number of hours actually worked at the mine during the quarter.

**Total number of workers** means the total number of individual employees of the mine operator and contractors or self employed persons engaged at the mine at any time during the quarter. N.B.: This is not the sum or average of monthly counts, nor a calculation (such as EFT workers) based on hours worked. It is the number of persons who worked during the quarter.

**Total number of new injuries** means the sum of new lost time, restricted duty and medical treatment injuries during the quarter.

**Lost time injury** means an injury that results in the injured person's inability to work the next day or shift after that during which the injury occurred.

**Number of days lost from work** includes all days unable to work, not counting the day of the injury. All days unable to work are to be counted as whole days even for part-time workers and hired labour. Include any days lost this quarter due to injuries from a previous quarter.

**Restricted duty injury** means an injury that results in the injured person being assigned to alternative duties. Do not include any injuries already counted as lost time injuries.

**Number of days on restricted duties** includes all days until the person resumes duties equivalent to those they were undertaking before the injury. The day of the injury is not counted. Include any days on restricted duties this quarter due to injuries from a previous quarter, and restricted duty days after a return to work from a lost time injury.

**Medical treatment** means the carrying out, by or under the supervision of a registered medical practitioner, of an operation, the administration of a drug or other like substance, or any other medical procedure (not including diagnostic tests or advice that do not lead to treatment). Do not count any injuries already counted as lost time or restricted duties injuries. Do not count first aid injuries unless a doctor or registered nurse provided treatment.

Download copies of this form here:

<http://www.dpi.nsw.gov.au/minerals/safety/legislation/mines/supporting-resources>

Please contact your local Industry & Investment NSW Mineral Resources office if you require assistance completing the form.

## Industry & Investment NSW - Mineral Resources offices

### Central West Region

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### Hunter Region

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### Western Region

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