

FORM

Apply for a review of an examination outcome

October 2020

Overview

We are committed to an effective, timely and transparent marking process for certificates of competence. If you are not satisfied with your examination results, there are a number of options available. Refer to the information available on our [website](#) before submitting this form.

The Resources Regulator administers requests for examination review on behalf of the Mining and Petroleum Competence Board.

Personal details

DETAIL REQUIRED

COMPLETE DETAILS HERE

First name/s*

Last name*

Salutation

Mr Mrs Ms Miss Dr Other

* Provide your full legal name

Examination details

Please tick the box below to indicate which type of examination you are applying for a review and details of where and when exam occurred:

DETAIL REQUIRED	COMPLETE DETAILS HERE
Examination type	<input type="checkbox"/> Written examination <input type="checkbox"/> Oral examination
Candidate Number	
Examination date	
Examination venue	

Certificate of competence for a statutory function

Please select the examination for which you are applying for a review:

UNDERGROUND COAL MINES
<input type="checkbox"/> Mining engineering manager of underground coal mines
<input type="checkbox"/> Electrical engineering manager of underground coal mines
<input type="checkbox"/> Mechanical engineering manager of underground coal mines
<input type="checkbox"/> Undermanager of underground coal mines
<input type="checkbox"/> Deputy of underground coal mines

COAL MINES OTHER THAN UNDERGROUND COAL MINES
<input type="checkbox"/> Mining engineering manager of coal mines other than underground coal mines
<input type="checkbox"/> Open cut examiner of coal mines other than underground coal mines
<input type="checkbox"/> Electrical engineer of coal mines other than underground coal mines
<input type="checkbox"/> Mechanical engineer of coal mines other than underground coal mines

UNDERGROUND MINES OTHER THAN COAL MINES

- Mining engineering manager of underground mines other than coal mines
- Underground mine supervisor of underground mines other than coal mines

MINES OTHER THAN UNDERGROUND MINES OR COAL MINES

- Quarry manager of mines other than underground mines or coal mines

LICENSED FACILITIES AT COAL MINES FOR REPAIRING OF FLEXIBLE REELING, FEEDER OR TRAILING CABLES FOR USE IN A HAZARDOUS ZONE

- Cable repair signatory

Reason for review

Please provide the reasons why you believe the results of your examination made in error or were otherwise deficient. Please attach supporting information and/or documentation. If you require more space to complete this section, please attach additional pages to this form.

Payment

A fee of \$115 must be made with this application. The application fee is non-refundable once your application is received and processed. The fee will be refunded if the review results in an assessment outcome being amended in favour of the candidate. The fee may also be waived in exceptional circumstances.

Instructions to pay using the online payment system and record the details:

1. Go to <https://formalreview.eventbrite.com.au>
2. Date payment made:
3. Payment receipt number

Declaration

I declare that:

- to the best of my knowledge, the information provided in this form and any attachments to this form, is true and correct in every detail.
- I consent to the Department of Regional NSW disclosing my personal information to the Mining and Petroleum Competence Board and any persons engaged for the purposes of managing processes relating to certificates of competence and practising certificates under the *Work Health and Safety (Mines and Petroleum Sites) Act 2013* and the *Work Health and Safety (Mines and Petroleum Sites) Regulation 2014*.

Name	
Position/Job title	
Signature	
Date	

Note: Giving false or misleading information is a serious offence under section 268 of the *Work Health and Safety Act 2011*, and Part 5A of the *Crimes Act 1900*.

Clause 150 (1) (d) of the *Work Health and Safety (Mines and Petroleum Sites) Regulation 2014* provides for the cancellation of a certificate of competence if the certificate was improperly obtained, whether on the basis of false or misleading information or otherwise.

Submitting the form

We prefer that you submit your request via email. Alternatively, you may mail your request to us. Please only submit your request via one method.

Email: mca@planning.nsw.gov.au (preferred option)

Mail: Mining Competencies and Authorisations
NSW Resources Regulator
PO Box 344, HRMC NSW 2310

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