July 2025

Request for mine survey plans

About this form

**Under subsection 121(4) of the Work Health and Safety (Mines and Petroleum Sites) Regulation 2022, the Resources Regulator is to keep a copy of each survey plan provided to the Regulator following the closure of the mine or petroleum site, or when a mine or petroleum site operator is otherwise required to do so.**

**Under subsection 121(5), the Regulator may make a copy of a survey plan available to a person for the purposes of the administration of the *Dams Safety Act 2015*, the *Coal Mines Subsidence Compensation Act 2017*, the *Mining Act 1992*, or the *Petroleum (Onshore) Act 1991*.**

**The Regulator may also make a copy of a survey plan available to a person under subsection   
121(6) if:**

1. **the person has a legitimate concern about a risk to the health and safety of a person and making the survey plan available is likely to lessen that risk, or**
2. **making the plan available is in the public interest.**

**If you wish to make an application for a copy of a survey plan kept by the Regulator, please complete this form.**

**Note: Only electronic copies of mine survey plans will be provided, generally in the format of pdf, tiff or jpeg depending on the source record. Spatial file will be provided only if originally received in that format by the Regulator. The Regulator does not perform processing such as georeferencing. This is the responsibility of the applicant.**

1. **Type of application**

|  |  |
| --- | --- |
| **Type of application** | |
|  | Application by individual seeking access to mine survey plans  **Complete section 2, 4, 5, 6, 7** | |
|  | Application by company, government department or body corporate seeking access to mine  survey plans  **Complete section 3, 4, 5, 6, 7** | |
|  | Application for access to mine survey plans where the applicant has an existing confidentiality deed in place  **For individuals complete section 2, 4, 5, 6, 7**  **For a company, government department or body corporate complete section 3, 4, 5, 6, 7** | |

1. **Applicant details**

|  |  |  |
| --- | --- | --- |
| **Contact details** | | |
| First name |  | |
| Other given name |  | |
| Last name |  | |
| Home address |  | |
| Postal address |  | |
| Email address |  | |
| Daytime contact telephone number (contact will primarily be via email) |  | |
| Mobile number |  | |
| What is your relationship with the workplace (that is a mine or petroleum site) to which your request relates? |  | |
| Can we send the decision by email? | Yes | No |

1. **On behalf of company, government department or other body corporate**

|  |  |  |
| --- | --- | --- |
| **Entity details** | | |
| Mine operator (tick one) | Yes | No |
| Company name, government department or other body corporate |  | |
| For a registered mine surveyor | BOSSI ID: |  |
| ABN |  | |
| ACN |  | |

|  |  |  |
| --- | --- | --- |
| **Entity contact details** | | |
| First name |  | |
| Other given name |  | |
| Last name |  | |
| Salutation | Mr  Mrs Ms Miss Dr  Other | |
| Role of contact officer (if any) |  | |
| Email address of contact officer |  | |
| Daytime contact telephone number (contact will primarily be via email) |  | |
| Mobile number |  | |
| Postal address |  | |
| What is your relationship with the workplace (that is a mine or petroleum site) to which your request relates? |  | |
| Can we send the decision by email? | Yes | No |

1. **Survey plan details**

**Provide identifying details for survey plans or specific area in question e.g. lot and DP, address, specific mine survey plans. If the area of interest is over a large area, screenshots should accompany the application.**

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| **Identifying information** |
|  |

1. **Reason for seeking access**

For a request to be approved, the Regulator must be satisfied that the reason provided in this section meets at least one of the 3 requirements of subsections 121(5)-(6)) of the Regulation (outlined on page 1). You must provide sufficient information and evidence to demonstrate that your request can satisfy any of the 3 requirements. Failure to provide sufficient supporting information may delay processing or result in the refusal of your application.

* 1. Nominate a subsection this application is being made under

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Select a subclause** | | | | | |
|  | ss 121(5) administration of specified legislation |  | ss 121(6)(a) risk to health  and safety concerns |  | ss 121(6)(b) public interest |

* 1. Provide a reason why access should be given

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| **Reason** |
| *Example:*   * *Subsidence Advisory NSW has requested a technical assessment to ascertain the extent and nature of the potential impacts of subsidence related for former mine workings (for the purposes of the Coal Mine Subsidence Compensation Act 2017).* * *A development application for the construction of a building on land affected by former coal mine workings requires an assessment of the potential impacts of subsidence which may, if not appropriately addressed, give rise to the risk of impacts to the health and safety of people if appropriate building design standards are not adopted* |

* 1. Evidence to substantiate your application

|  |
| --- |
| **Provide evidence** |
| *Example:*   * *A request from Subsidence Advisory NSW, e.g. email or letter correspondence.* * *A request from a client requiring the assessment for the purposes of the development application.*   *Note: a copy of the evidence must be provided with the application.* |

1. **Declaration**

**I declare that:**

* **to the best of my knowledge, the information provided in this form, and any attachment to this form, is true and correct in every detail.**
* **I consent to the department making enquiries and exchanging information with any relevant parties regarding any matter relevant to this form.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact details** | | | |
| Name |  | | |
| Position/title |  | | |
| Contact telephone |  | | |
| Mobile |  | | |
| Signature |  | Date |  |

**Note: Giving false or misleading information is a serious offence under section 268 of the *Work Health and Safety Act 2011*, and Part 5A of the *Crimes Act 1900*.**

1. **Submitting the form**

**Email this form to** [info@sys.resources.nsw.gov.au](mailto:info@sys.resources.nsw.gov.au)

**This form may not be submitted to other offices of NSW Resources.**

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